

# CITY OF LOS ANGELES

CALIFORNIA



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## EMPOWERMENT CONGRESS SOUTHWEST AREA NEIGHBORHOOD DEVELOPMENT COUNCIL

[www.southwestnc.org](http://www.southwestnc.org)

*A City of Los Angeles Neighborhood Council*

Serving the Communities of: **Manchester Square, Morningside Circle, Vermont Knolls and West Park Terrace**

*Purpose: To promote more citizen participation in local government and make government more responsive to local needs*

### **ECSWANDC Board Retreat**

**Monday, July 20, 2015**

**6:00PM – 9:00PM**

**Mark Ridley-Thomas Constituent Service Center**

**8475 S. Vermont Ave., Los Angeles, CA 90044**

**323-789-6311**

- 1. Roll Call – (2 min)**
- 2. Public Comment (Items not on agenda) – (3 min. per speaker, 6 min. total)**
- 3. Current Business – Action Items**
  - a. Discussion: In 2014-2015, what went well? What can we improve? (15 min.)**
  - b. Strategic Plan (20 min)**
    - i. 2014-2015 Strategic Plan evaluation <http://bit.ly/1MpPGYM>
  - c. Budget (20 min)**
    - i. 2014 – 2015 Budget evaluation (<http://bit.ly/1CBOm4K> )
    - ii. Post Cards – Discuss sending stakeholders a post card requesting confirmation on whether they want to continue receiving the ECSWANDC mail outs. Cost of monthly mail outs – (agenda’s - \$50, postage - \$135, envelopes - \$30 = \$215 monthly, \$2580 yearly)
      - a. Budget for Post Cards - Potters Printing - \$147.83 (270 post cards-layout & 2 sided printing). Postage – \$132.30 (270 stamps).
    - iii. 2015 – 2016 Budget Creation

- d. **Outreach Survey (5 min)**
  - i. 2014 - 2015 OS evaluation
  - ii. 2015 – 2016 OS creation
- 4. **Public Comment regarding items on the agenda (3 min. per speaker, 6 min. total)**
- 5. **Old Business – Discussion and Possible Action**
  - a. **Fill New Board Positions (7 min)**
    - i. Parliamentarian
    - ii. Social Media Coordinator
  - b. **Choose a Beautification Project (20 min)**  
(DWP property on 98<sup>th</sup> St., 76<sup>th</sup> Street Circle or?)
  - c. **Community Clean-Up on Saturday, August 29<sup>th</sup> (15 min)**
    - i. Meeting Date(s)
    - ii. Division of Labor
    - iii. Potters Printing (*paid*)
    - iv. Los Angeles Conservation Corp Participation (*paid*)
  - d. **Light Pole Banners/Flags (15 min)**
    - i. What information should be included on the Flag/Banner
    - ii. Who will lead project? (Coordination with AAA Flag & Banner etc..)
- 6. **Public Comment regarding items on the agenda – (3 min. per speaker, 6 min. total)**
- 7. **Adjournment**

*Refreshments will be served*

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments”, the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code Section 54957.5)

The ECSWANDC holds its regular meetings on the third Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. In compliance with Government code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed on the [www.southwestnc.org](http://www.southwestnc.org) website and at the Mark Ridley-Thomas Constituent Center located at 8475 S. Vermont Ave. Los Angeles, CA 90044.

The ECSWANDC complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the ECSWANDC will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (323) 789-6311, or please send an e-mail that states the accommodations that you are requesting to [board@southwestnc.org](mailto:board@southwestnc.org)