

Department of Neighborhood Empowerment

Reporting Month: JUNE

Empowerment Congress Southwest MONTHLY EXPENDITURE REPORT  
Submitted: 8/17/2015 14:10:08

Budget Fiscal Year: 2014-2015

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)



EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)							1099 Reportable	TOTAL
A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR			
1	6/1/15 OFFICE PHONE SERVICE	OPERATIONS	AT&T	72758860			\$60.00	
2	6/10/15 MISC PRINTING FOR MEETING	OPERATIONS	OFFICE DEPOT	72258406			\$98.00	
3	6/12/15 MARKETING RESOURCE	OPERATIONS	CONSTANT CONTACT	73650995			\$15.00	
4	6/12/15 PRINTING COSTS	OPERATIONS	OFFICE DEPOT	73650993			\$60.08	
5	6/16/15 FOOD FOR MONTHLY MEETING	OPERATIONS	SMART & FINAL	72577772			\$52.22	
6	6/16/15 ADDITIONAL PRINTING FOR MEETING	OPERATIONS	OFFICE DEPOT	72577774			\$55.66	
7	6/16/15 FOOD FOR MEETING	OPERATIONS	DOMINOS	72577773			\$61.56	
8	6/23/15 OFFICE SUPPLIES (PRINTER INK, ETC.)	OPERATIONS	OFFICE DEPOT	73642584			\$533.04	
9	6/25/2015 MARKETING RESOURCE	OPERATIONS	NATIONBUILDER	71096223			\$19.00	
10	6/25/15 WEBMASTER	OPERATIONS	MOORE BUSN RESULTS	54100206			\$248.92	
11	6/26/15 OFFICE INTERNET	OPERATIONS	AT&T	71812013			\$62.69	
12	6/26/15 NC WEB DOMAIN RENEWEL (2YRS)	OPERATIONS	IDC SOFT	71812015			\$123.20	
<b>SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)</b>								\$1,603.37
<b>B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS</b>								\$23,545.61
<b>C OUTSTANDING COMMITMENTS</b>								
C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)								
C 2. Rent/Lease								
C 3. Contractual Services								
C 4. Large Purchases								
C 5. Neighborhood Purpose Grants (pending or in process)								
C 6. Temporary Staffing Services								
C 7. Storage								
C 8. Other Outstanding Commitments ==> Description:								\$0.00
<b>SUBTOTAL: Outstanding Commitments</b>								\$25,148.98
<b>D Total Expenditures &amp; Commitments</b>								
<b>E Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) (use '+' for credits, '-' for deductions)</b>								
<b>F Approved Budget 2014-2015</b>								
<b>G Balance of Budget</b>								-\$25,148.98

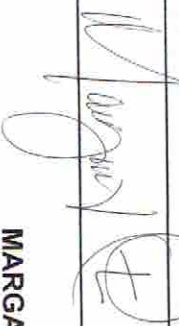

Reporting Month: **JUNE**  
 NC Name: **Empowerment Congress Southwest**

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$2,441.69	\$11,047.37	\$13,489.06	\$1,603.37	\$11,885.69

MONTHLY BUDGETARY ANALYSIS					
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	Total Spent in Prior Months (C)	Unspent Budget Balance (D) = A - B - C
100	Operations	\$12,500.00	\$1,389.37	\$11,675.09	-\$564.46
200	Outreach	\$13,500.00	\$214.00	\$5,870.52	\$7,415.48
300	Community Improvement	\$5,000.00	\$0.00	\$0.00	\$5,000.00
400	NPG	\$6,000.00	\$0.00	\$6,000.00	\$0.00
500	Elections	\$0.00	\$0.00	\$0.00	\$0.00
900	Unallocated	\$0.00	\$0.00	\$0.00	\$0.00
	<b>TOTAL</b>	<b>\$37,000.00</b>	<b>\$1,603.37</b>	<b>\$23,545.61</b>	<b>\$11,851.02</b>

**NEIGHBORHOOD COUNCIL DECLARATION**

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature		Signer's Signature	
Print Name	MARGARET PETERS	Print Name	ED SMITH
Date	8-28-2015	Date	8/28/2015
NC Additional Comments			

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ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)							
A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE	1099 Reportable	TOTAL
13	6/29/2015	OUTREACH	Moore Busn Results	075000508			\$214.00
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36	<b>SUBTOTAL: Expenditures by Line Item</b>						<b>\$214.00</b>

Revision Date 1-26-15