## Monthly Expenditure Report



Reporting Month: June 2020

Budget Fiscal Year: 2019-2020

NC Name: Empowerment Congress Southwest

Monthly Cash Reconciliation								
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available			
\$35549.52	\$11343.25	\$24206.27	\$0.00	\$0.00	\$24206.27			

Monthly Cash Flow Analysis							
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available		
Office		\$898.93		\$0.00			
Outreach	\$10059.17	\$10444.32	\$-10158.77	\$0.00	\$-10158.77		
Elections		\$0.00		\$0.00			
Community Improvement Project	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00		
Neighborhood Purpose Grants	\$7000.00	\$0.00	\$5732.14	\$0.00	\$5732.14		
Funding Requests Unc	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expend	itures: \$10142.55		

	Expenditures									
#	Vendor	Date	Description	Budget Category	Sub-category	Total				
1	LEONARDOS MANCHESTER	06/11/2020	Requested BAC, invoice and receipt attached. BAC is for amount exceeding transaction. Program ended without prior notice and remaining approved balance was not used.	General Operations Expenditure	Outreach	\$5880.00				
2	IN CHAFEH GRAPHICS SI	06/20/2020	Requested BAC, invoice and receipt attached	General Operations Expenditure	Outreach	\$1000.00				
3	STAPLES DIRECT	06/21/2020	Requested BAC and itemized invoice attached	General Operations Expenditure	Office	\$14.22				
4	STAPLES DIRECT	06/23/2020	Office supplies charged when shipped. Find attached invoice/receipt entire purchase.	General Operations Expenditure	Office	\$704.71				
5	Community Reflections Inc	06/01/2020	This payment request is an emergency fund request in response to Covid 19, as approved by done	General Operations Expenditure	Outreach	\$3564.32				
6	Lonella Enix	06/17/2020	Motion to reimburse Lonella Enix \$180 for her payment of the February, March, April, and May 2020 Constant Contact invoices of the ECSWANDC	General Operations Expenditure	Office	\$180.00				

	S	Subtotal:	\$11343.25
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	Outstanding Expenditures								
#	Vendor	Date	Description	Budget Category	Sub-category	Total			
	Subtotal: Outstanding	g	•	•		\$0.00			

Office of the City Clerk	,						
Administrative Services Division						son A	
Neighborhood Council (NC) Funding Prog	ram					ity al la	1 (標語)
Board Action Certification (BAC) Form		8	#1			Tel the	
NC Name: ECSWANDC			Meeting Date:	May 18, 2020			
Budget Fiscal Year:2019-2020			Agenda Item No	r.111., e., iii			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to fund Council District 8 Senior Meal Delivery program in the amor of \$14,820.					the amount	
Method of Payment: (Select One)	Check	Vot	Credit Card	·····	🗆 Boan	l Member Reimb	ursement
Recused Board Member	↔ s must leave the room prio			return to the re	om until after t	he vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Inelīgible	Recused
Kyle Brown	Area 3 Rep.	х					
Lonella Enix	Social Media Rep.	x					
Jason Franklin	Organizational Rep	x					
Michael Guynn	Organizational Rep.	х					
Elice Hennessee	Area 5 Rep.	х					
Margaret Peters	At-Large Rep.	x					
Dr. Turner Roberts	Area 4 Rep.	х					
Kawika Smith	Youth Rep.					x	
Daniel Stewart	Area 2 Rep.	x					
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Board Quorum: 7	Totzi:	8	0	0	0	1	0
We, the authorized signers of the above							
meeting was held in accordance with all meeting where a quorum of the Board wa		ures. The above	: was approved I	by the Neighbor	hood Council Bo	vard, at a Brown	Act compliant public
Authorized Signature			Authorized Sign	ature A	ant li -	Kni	./
Print/Type Name: Jason Franklir	1		1	<sup>ie:</sup> Lonella	Enix	jorn	<u> </u>
Date: May 22, 2020			Date: May 2				
1 IVICY 22, 2020		101 101 101 101 101 101 101 101 101 101	I way 2	ang kalikali			

NCFP 101	BAC	RevO	20118
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La Valentina Mexican Grill 1735 W. Manchester Ave. Los Angeles, CA 90047

Eduardo Lopez (818)535-5071

### **Senior Meal Delivery**

# INVOICE

3

Date: June 9, 2020 INVOICE # 108

To ECSWANDC c/o Joy Enix 8475 S. Vermont Ave. Los Angeles CA 90044 (323) 547-1431

Qty	Description	Unit Pr	ice	Line Total
49	Meals		\$15	\$4,410.00
49	delivery		\$5	\$1,470.00

Total \$5,880.00

#### La Valentina Manchester 1735 W Manchester Los Angeles, CA 90007 (323) 541-9901

#### Comer alli

Camareto Stepha	jun. 11, 1	2020	
Recibo HALO-13		3.26	p m
	N° de ticket 13		

Subtotal	\$5,880.00
mpuesto	\$0.00
Total	\$5,880.00
and the second second second second second second second second second second second second second second second	

Importe cargado:

Propina

Total

MasterCard Crédito - MANUAL N.º de tarjeta, XXXXXXXXXXXX6739 Código de sutorización, 022232

#### APPROVAL

Firma

X

 Importes de propina sugeridos

 Propina
 Tip Amount
 Total

 15%
 \$6,/62.00
 \$6,/62.00

 18%
 \$1,058.40
 \$6,938.40

 20%
 \$1,176.00
 \$7,056.00

06/11/2020 15:33:10

Copia para el proveedor

Office of the City Clerk							
Administrative Services Division						Same and	
Neighborhood Council (NC) Funding Prog	ram					10696	
Board Action Certification (BAC) Form NC Name: ECSWANDC		-	Meeting Date: N	May 18 2020			
Budget Fiscal Year:2019-2020	and a strength of the strength		Agenda Item No				
Board Motion and/or Public Benefit	Motion to purcha	ase mag			moses no	ot to excee	d \$1000
Statement (CIP and NPG):	moton to paron		1010 101 1114	noung pa	.p,		
Method of Payment: (Select One)	Check		🗏 Credit Card		D Board	i Member Reimbe	ursement
Recused Board Member	s must leave the room prio		te Count ission and may not	return to the re	oom until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Kyle Brown	Area 3 Rep.	х					
Lonella Enix	Social Media Rep.	х					
Jason Franklin	Organizational Rep	х					
Michael Guynn	Organizational Rep.	х					
Elice Hennessee	Area 5 Rep.	х					
Margaret Peters	At-Large Rep.	x					
Dr. Turner Roberts	Area 4 Rep.	x					
Kawika Smith	Youth Rep.					x	
Daniel Stewart	Area 2 Rep.	х					
			-				
					1		
			•		1		
					1		
Board Quorum: 7	Total:	8	D	0	0	1	0
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	I laws, policies, and procedu	ncil, declare ti ures. The abov	nat the information we was approved t	n presented on by the Neighbor	this form is acc hood Council Be	urate and comple pard, at a Brown	ete, and that a public Act compliant public
niceung where a quorum of the board wa	no hi Cocii r			2		1.	
Authorized Signature			Authorized Sign	ature	ulla	Knul.	•
Print/Type Name Jason Franklin	n		Print/Type Nam	Lonella	Enix		
<sup>Date:</sup> May 22, 2020			Date: May 2	2, 2020			EP 101 BAF 80/0701

.

#### Chafeh Graphics Sign & Printing ADA KC Graphics Signs & Printing 4215 W. Century Blvd Inglewood, CA 90304

(213) 479-6646 jude@chafehgraphics.com www.chafehgraphics.com



BILL TO ECSWANDC c/o Lonella (Joy) Enix 8475 S. Vermont Ave. los angeles, CA 90044

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
	06/19/2020	\$1,000.00	06/19/2020	Due on receipt	
ACTIVITY			QTY	RATE	AMOUNT
Magnets Magnets Size: 5"x7" Coding: UV Coating Thickness: 17Pt Print: 4:0 One side Pr Color: Full Color	int		1,000	0.81454	814.54T
Shîpping			1	104.01	104.01
			SUBTOTAL TAX (10%) TOTAL BALANCE DUE		918.55 81.45 1,000.00 <b>\$1.000.00</b>

Invoice



Payment receipt

# You paid \$1,000.00

to Chafeh Graphics Sign on 6/19/2020

Invoice no.

Invoice amount

Total

\$1,000.00

\$1,000.00

Payment method

MASTERCARD\*\*\*\*6739

**Transaction ID** 

PL0031817376



Charen Graphics Sign

## (213) 479-6646

www.chafehgraphics.com | jude@chafehgraphics.com

4215 W. Century Blvd, Inglewood, CA 90304

Office of the City Clerk							
Administrative Services Division						-0	
Neighborhood Council (NC) Funding Prog	ram						
Board Action Certification (BAC) Form	-					Charles	
NC Name: ECSWANDC		••••••••••••••••••••••••••••••••••••••	Dane Dates	May 18, 2020			
Budget Fiscal Year: 2019-2020			Agenda Item N				
Board Motion and/or Public Benefit	Motion to purch	200 0 00	the state of the s		fice oursel	ling in prop	anation to
Statement (CIP and NPG):	move back into	the Cons	stituent Cer	iter, not to	exceed \$	1800.	aradon to
Method of Payment: (Select One)			E Credit Card		🗆 Boar	d Member Reimb	ursement
Recused Board Member	s must leave the room prio		te Count ssion and may no	t return to the re	oom until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Kyle Brown	Area 3 Rep.	х					
Lonella Enix	Social Media Rep.	х					
Jason Franklin	Organizational Rep	x					
Michael Guynn	Organizational Rep.	х					
Elice Hennessee	Area 5 Rep.	x					
Margaret Peters	At-Large Rep.	x	1				
Dr. Turner Roberts	Area 4 Rep.	x			-	1	
Kawika Smith	Youth Rep.					x	····
Daniel Stewart	Area 2 Rep.	x					
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						1	
Based Origination							
Board Quorum: 7 We, the authorized signers of the above	Total:	8 cil declare th	0 at the informatio	0 n presented on t	0 his form is arm	1	0
meeting was held in accordance with all	laws, policies, and procedu						
meeting where a quorum of the Board wa	s present.			1		Ω.	
Authorized Signature			Authorized Sign	ature An	ella	Kinio	)
Print/Type Hame: Jason Franklin			Print/Type Nam	Lonena	Enix		
<sup>Date:</sup> May 22, 2020			Date: May 2	2, 2020			

NCFP 101 BAC Rev020118



#### Staples Order 9818159295: Transaction Details Summary

3 messages

Staples <support@orders.staples.com> To: margaret.petersnc@gmail.com

Wed, Jun 24, 2020 at 9:17 AM

#### Hello Margaret Peters,

Below you will please find the payment transaction details you requested.

#### Staples Order 9818159295

**1** Staples.

Order Date: Friday, June 19, 2020

#### Invoice#: 256077268

CHARGED on Saturday, June 20, 2020 Item(s) Shipped

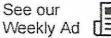
	ltem #	Item Description	Price	Quantity	Discounts	You Paid	
Prisona	24448967	Jam Paper Precision 8 Stainless Steel Multipurposeheavy Duty Scissors Pointed Tip Purple 342pu	\$12.99	1	-\$0.00	\$12.99	

#### Method of Payment

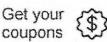
	Subtotal:	\$12.99
	Discounts:	-\$0.00
MASTERCARD Ending in 6739 -	Shipping/fees:	\$0.00
5	Tax:	\$1.23
	Total:	\$14.22

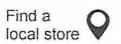
Did you know? Now you can view your payment details online! Click on View Transactions Details

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Staples, Inc., 500 Staples Drive, Framingham, MA 01702

Staples <support@orders.staples.com> To: margaret.petersnc@gmail.com

#### Hello Margaret Peters,



Below you will please find the payment transaction details you requested.

## Staples Order 9818159295 Order Date: Friday, June 19, 2020

#### Invoice#: 256221153

CHARGED on Tuesday, June 23, 2020 Item(s) Shipped

Item #	Item Description	Price	Quantity	Discounts	You Paid
24311726	Tru Red 24sheet Crosscut Commercial Shredder Trbxc243a	\$297.99	1	-\$0.00	\$297.99
24401450	Nxt Technologies Air Duster 10 Oz 2pack Nx57527	\$21.49	1	-\$0.00	\$21.49
24416783	Nxt Technologies Screen Cleaning Wipes 100tub 2 Tubspack Nx16990	\$6.99	1	-\$0.00	\$6.99
303628	Sharpie Permanent Markers Fine Point Black 5pack 30665	\$5.68	1	-\$0.00	\$5.68
811731	Staples Gel Mouse Padwrist Rest Combo Purple 18265	\$24.14	1	-\$4.72	\$19.42
219241	Bic Soft Feel Retractable Ballpoint Pen Medium Point 10mm Assorted Ink 36pack Scsm361ast	\$22.54	2	-\$14.62	\$30.46
482203	Sharpie Permanent Markers Chisel Point Assorted Colors 8pack 38250	\$8.72	1	-\$0.00	\$8.72
752602	Kleenex Antiviral Facial Tissue 3ply White 68 Sheetsbox 3 Boxespack 21286	\$8.29	1	-\$0.00	\$8.29
990176	Tru Red Printer Paper 85 X 11 20 Lbs White 500 Sheetsream 5 Reamscarton Tr56960	\$22.64	2	-\$0.00	\$45.28
810609	Read Right Keykleen Keyboard Swabs 24box Rr1243	\$12.67	1	-\$0.00	\$12.67
894633	Scotch Magic Tape Refill Invisible Write On Matte Finish 34 X 222 Yds 1 Core 6 Rolls 8	\$16.99	1	-\$5.00	\$11.99
378813	Staples Binder Clips Assorted Black 60pack 15339	\$8.39	1	-\$0.00	\$8.39
824219	Scotch Heavy Duty Shipping Packing Tape With Dispenser 188 X 222 Yds Clear 142	\$3.88	1	-\$0.00	\$3.88
525923	Staples Smooth Paper Clips Jumbo 100box A7026600a	\$1.79	3	-\$0.90	\$4.47
272153	Expo Block Eraser 81505	\$3.66	1	-\$0.00	\$3.66
120741	Expo Whiteboard Care Dry Erase Cleaner Blue 81803	\$5.38	1	-\$0.00	\$5.38
592678	Expo Low Odor Dryerase Marker Chisel Tip Assorted Colors 16pack 81045	<sup>d</sup> \$20.26	1	-\$4.74	\$15.52

424154	Tru Red Shredder Bags 158 Gal 50box 22403	\$15.49	1	-\$0.00	\$15.49
602399	Tru Red Shredder Oil 14 Oz 12395	\$12.99	1	-\$0.00	\$12.99
356459	Sharpie Accent Tank Style Highlighter Chisel Tip Assorted Colors 5pack 1809199	\$4.81	1	-\$0.00	\$4.81
24424025	Tru Red Presharpened Wooden Pencil 22mm 2 Medium Lead 48pack Tr58560	\$7.99	1	-\$0.00	\$7.99
24448177	Disposable Earloop Face Mask Blue 50box Fik0906u	\$32.99	1	-\$3.00	\$29.99
565447	Staples Stickies Standard Notes 3 X 3 Assorted 100 Sheetspad 12 Padspack S33br1252567	\$13.00	1	-\$4.22	\$8.78
24419934	Tru Red Notepads 85 X 1175 Narrow Ruled White 50 Sheetspad 12 Padspack Tr57369	\$31.99	1	-\$0.00	\$31.99
474351	Sharpie Permanent Marker Chisel Point Black 4pack 38264	\$5.68	1	-\$1.19	\$4.49
669481	Swingline Standard Staples 14 Length 210per Strip 5000box 2boxes 57035107	\$6.84	1	-\$0.02	\$6.82

#### **Method of Payment**

MASTERCARD Ending in 6739 -

Subtotal:	\$672.04[Quoted text hidden]
Discounts:	-\$38.41
Shipping/fees:	\$0.00
Tax:	\$60.16
Total:	\$693.79

Staples <support@orders.staples.com> To: margaret.petersnc@gmail.com

Wed, Jun 24, 2020 at 9:17 AM

#### Hello Margaret Peters,

Staples

Below you will please find the payment transaction details you requested.

#### Staples Order 9818159295

Order Date: Friday, June 19, 2020

#### Invoice#: 256213001

CHARGED on Tuesday, June 23, 2020 Item(s) Shipped

ltem #	Item Description	Price	Quantity	Discounts	You Paid	
24449144	Hygn Gel Hand Sanitizer 8 Oz Hg236ml	\$4.99	2	-\$0.00	\$9.98	4

#### **Method of Payment**

	Subtotal:	\$9.98[Quoted text hidden]
	Discounts:	-\$0.00
MASTERCARD Ending in 6739 -	Shinning/fees:	\$0.00
	Tax:	\$0.94
	Total:	\$10.92

Office of the City Clerk							
Administrative Services Division						-0	
Neighborhood Council (NC) Funding Prog	ram						
Board Action Certification (BAC) Form	-					Charles	
NC Name: ECSWANDC		••••••••••••••••••••••••••••••••••••••	Dane Date	May 18, 2020			
Budget Fiscal Year: 2019-2020			Agenda Item N				
Board Motion and/or Public Benefit	Motion to purch	200 0 000	the state of the s		fice oursel	line in near	anation to
Statement (CIP and NPG):	move back into	the Cons	stituent Cer	iter, not to	exceed \$	1800.	aradon to
Method of Payment: (Select One)			E Credit Card		🗆 Boar	d Member Reimb	ursement
Recused Board Member	s must leave the room prio		te Count ssion and may no	t return to the re	oom until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Kyle Brown	Area 3 Rep.	х					
Lonella Enix	Social Media Rep.	х					
Jason Franklin	Organizational Rep	x					
Michael Guynn	Organizational Rep.	х					
Elice Hennessee	Area 5 Rep.	x					
Margaret Peters	At-Large Rep.	x	1				
Dr. Turner Roberts	Area 4 Rep.	x			-	1	
Kawika Smith	Youth Rep.					x	····
Daniel Stewart	Area 2 Rep.	x					
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						1	
Based Origination							
Board Quorum: 7 We, the authorized signers of the above	Total:	8 cil declare th	0 at the informatio	0 n presented on t	0 his form is arm	1	0
meeting was held in accordance with all	laws, policies, and procedu						
meeting where a quorum of the Board wa	s present.			1		Ω.	
Authorized Signature			Authorized Sign	ature An	ella	Kinio	)
Print/Type Hame: Jason Franklin			Print/Type Nam	Lonena	Enix		
<sup>Date:</sup> May 22, 2020			Date: May 2	2, 2020			

NCFP 101 BAC Rev020118



#### Staples Order 9818159295: Transaction Details Summary

3 messages

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Wed, Jun 24, 2020 at 9:17 AM

#### Hello Margaret Peters,

Below you will please find the payment transaction details you requested.

#### Staples Order 9818159295

**1** Staples.

Order Date: Friday, June 19, 2020

#### Invoice#: 256077268

CHARGED on Saturday, June 20, 2020 Item(s) Shipped

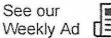
ltem #	Item Description	Price	Quantity	Discounts	You Paid	
24448967	Jam Paper Precision 8 Stainless Steel Multipurposeheavy Duty Scissors Pointed Tip Purple 342pu	\$12.99	1	-\$0.00	\$12.99	

#### Method of Payment

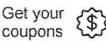
	Subtotal:	\$12.99
	Discounts:	-\$0.00
MASTERCARD Ending in 6739 -	Shipping/fees:	\$0.00
5	Tax:	\$1.23
	Total:	\$14.22

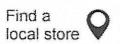
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Staples, Inc., 500 Staples Drive, Framingham, MA 01702

Staples <support@orders.staples.com> To: margaret.petersnc@gmail.com

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24401450	Nxt Technologies Air Duster 10 Oz 2pack Nx57527	\$21.49	1	-\$0.00	\$21.49
24416783	Nxt Technologies Screen Cleaning Wipes 100tub 2 Tubspack Nx16990	\$6.99	1	-\$0.00	\$6.99
303628	Sharpie Permanent Markers Fine Point Black 5pack 30665	\$5.68	1	-\$0.00	\$5.68
811731	Staples Gel Mouse Padwrist Rest Combo Purple 18265	\$24.14	1	-\$4.72	\$19.42
219241	Bic Soft Feel Retractable Ballpoint Pen Medium Point 10mm Assorted Ink 36pack Scsm361ast	\$22.54	2	-\$14.62	\$30.46
482203	Sharpie Permanent Markers Chisel Point Assorted Colors 8pack 38250	\$8.72	1	-\$0.00	\$8.72
752602	Kleenex Antiviral Facial Tissue 3ply White 68 Sheetsbox 3 Boxespack 21286	\$8.29	1	-\$0.00	\$8.29
990176	Tru Red Printer Paper 85 X 11 20 Lbs White 500 Sheetsream 5 Reamscarton Tr56960	\$22.64	2	-\$0.00	\$45.28
810609	Read Right Keykleen Keyboard Swabs 24box Rr1243	\$12.67	1	-\$0.00	\$12.67
894633	Scotch Magic Tape Refill Invisible Write On Matte Finish 34 X 222 Yds 1 Core 6 Rolls 8	\$16.99	1	-\$5.00	\$11.99
378813	Staples Binder Clips Assorted Black 60pack 15339	\$8.39	1	-\$0.00	\$8.39
824219	Scotch Heavy Duty Shipping Packing Tape With Dispenser 188 X 222 Yds Clear 142	\$3.88	1	-\$0.00	\$3.88
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120741	Expo Whiteboard Care Dry Erase Cleaner Blue 81803	\$5.38	1	-\$0.00	\$5.38
592678	Expo Low Odor Dryerase Marker Chisel Tip Assorted Colors 16pack 81045	<sup>d</sup> \$20.26	1	-\$4.74	\$15.52

424154	Tru Red Shredder Bags 158 Gal 50box 22403	\$15.49	1	-\$0.00	\$15.49
602399	Tru Red Shredder Oil 14 Oz 12395	\$12.99	1	-\$0.00	\$12.99
356459	Sharpie Accent Tank Style Highlighter Chisel Tip Assorted Colors 5pack 1809199	\$4.81	1	-\$0.00	\$4.81
24424025	Tru Red Presharpened Wooden Pencil 22mm 2 Medium Lead 48pack Tr58560	\$7.99	1	-\$0.00	\$7.99
24448177	Disposable Earloop Face Mask Blue 50box Fik0906u	\$32.99	1	-\$3.00	\$29.99
565447	Staples Stickies Standard Notes 3 X 3 Assorted 100 Sheetspad 12 Padspack S33br1252567	\$13.00	1	-\$4.22	\$8.78
24419934	Tru Red Notepads 85 X 1175 Narrow Ruled White 50 Sheetspad 12 Padspack Tr57369	\$31.99	1	-\$0.00	\$31.99
474351	Sharpie Permanent Marker Chisel Point Black 4pack 38264	\$5.68	1	-\$1.19	\$4.49
669481	Swingline Standard Staples 14 Length 210per Strip 5000box 2boxes 57035107	\$6.84	1	-\$0.02	\$6.82

#### **Method of Payment**

MASTERCARD Ending in 6739 -

Subtotal:	\$672.04[Quoted text hidden]
Discounts:	-\$38.41
Shipping/fees:	\$0.00
Tax:	\$60.16
Total:	\$693.79

Staples <support@orders.staples.com> To: margaret.petersnc@gmail.com

Wed, Jun 24, 2020 at 9:17 AM

#### Hello Margaret Peters,

Staples

Below you will please find the payment transaction details you requested.

#### Staples Order 9818159295

Order Date: Friday, June 19, 2020

#### Invoice#: 256213001

CHARGED on Tuesday, June 23, 2020 Item(s) Shipped

ltem #	Item Description	Price	Quantity	Discounts	You Paid	
24449144	Hygn Gel Hand Sanitizer 8 Oz Hg236ml	\$4.99	2	-\$0.00	\$9.98	4

#### **Method of Payment**

	Subtotal:	\$9.98[Quoted text hidden]
	Discounts:	-\$0.00
MASTERCARD Ending in 6739 -	Shinning/fees:	\$0.00
	Tax:	\$0.94
	Total:	\$10.92



INVOICE

We Are Committed To Growth And Development!

1

10020 S. Western Ave. Los Angeles, CA 90047 (323)756-1347 Date: May 15, 2020 INVOICE # 101

To

ECSWANDC 8475 S. Vermont Ave. L.A., CA 90047 (323)394-8499

Representative		Payment Terms	Due Do	ate
Julius Vaden				
Qty	Description		Unit Price	Line Total
	Supplies for COVID-19 Community Dis	stribution		2152.08
	Supplies for COVID-19 Community Dis	stribution		1412.64
		•		
	· · · · · · · · · · · · · · · · · · ·			
			Subtotal	3564.32
			Sales Tax	0
			Total	3564.32



done ncfunding <cityclerk.funding@lacity.org>

#### EC Southwest NC COVID-19 Emergency Fund Request Approved

1 message

Thomas Soong <thomas.soong@lacity.org> To: Thomas Soong <thomas.soong@lacity.org> Bcc: cityclerk.funding@lacity.org

Fri, May 15, 2020 at 2:53 PM

Dear Margaret, (all board members bcc'ed)

We hope you are doing well and am healthy.

This email is to inform you and the City Clerk Funding Division, that the ECSWANC COVID-19 Emergency Authority Funding Request has been **APPROVED**.

The following expenses has been approved by the Department:

Community Reflections \$4000.00 for PPE's and food giveaways

Total Amount: \$4000

#### HOW TO ISSUE PAYMENT

This expenditure was requested on April 22, 2020.

ECSWANC currently does not have access to their Bank Card or the Check portal. With this authorization email, the Department of Neighorhood Empowerment is requesting City Clerk Funding to issue a check on ECSWANC's behalf. We understand an invoice is needed before a check can be issued. ECSWANC will be providing an invoice from Community Reflections to DONE and City Clerk funding. Upon receiving the invoice, please issue the check to Community Reflections.

Thank you for your service. Please take care, and be safe.

Thomas Soong Director of Outreach and Communications

#### **Department of Neighborhood Empowerment**

200 N. Spring Street, Suite 2005 Los Angeles, CA 90012 Office | 213-978-1551 Fax | 213-978-1751 Email | EmpowerLA@lacity.org Web | www.EmpowerLA.org



Empower Yourself. Empower Your Community. Empower LA

board@southwes	tnc.org Email ~		Print 🗸
Il activity Payn	nents Invoices		
Date	Description		Charge Amount
05/29/2020	Invoice #279956308 Constant Contact Toolkit - Email Plus		
	Contacts 0 - 500 Contacts Maximum Number of Contacts This Billing Period: 197 Period from 05/29/2020 to 06/28/2020		\$45.00
	14 A	Total	\$45.00
04/29/2020	Invoice #274288088 Constant Contact Toolkit - Email Plus Contacts 0 - 500 Contacts Maximum Number of Contacts This Billing Period: 197 Period from 04/29/2020 to 05/28/2020		\$45.00
		Total	\$45.00
03/29/2020	Invoice #268999568 Constant Contact Toolkit - Email Plus Contacts 0 - 500 Contacts Maximum Number of Contacts This Billing Period: 195 Period from 03/29/2020 to 04/28/2020		\$45.00
		Total	\$45.00
02/29/2020	Invoice #264124251 Constant Contact Toolkit - Email Plus Contacts 0 - 500 Contacts Maximum Number of Contacts This Billing Period: 203		\$45.00
	Period from 02/29/2020 to 03/28/2020	Total	\$45.00

\$45.00

\$135.00

#### My Account

05/24/2020

04/10/2020

0	Select	~	۲	02-15-2020	<b></b>	to	06-15-2020		<b></b>
								Cancel	Show
poard	@southwesti	nc.org		\$	Email 🗸				Print
	ity Paym	ents li	nvoices	s					

Office	of the	City	Clerk
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Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form

			Meeting Date: June 15, 2020					
Budget Fiscal Year: 2019-2020		the second second second second second second	Agenda Item No: V. g.					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Reimburse Lone and May 2020 C	lla Enix \$ onstant (	\$180 for her payments of the February, March, April, Contact invoices on behalf of the ECSWANDC.					
Method of Payment: (Select One)	Check		Credit Card Board Member Reimbursement					
	Count							
Recused Board Member	s must leave the room prior	to any discuss	ion and may no	t return to the ro	om until after t	1		
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Kyle Brown	Area 3 Rep	X						
Lonella Enix	Social Media Rep	Х		<u></u>				
Jason Franklin	Organizational Rep	х						
Michael Guynn	Organizational Rep	X						
Elice Hennessee	Area 5 Rep	х						
Margaret Peters	At-Large-Rep	х						
Turner Roberts	Area 4 Rep	х						
Kawika Smith	At-Large Rep	x						
Daniel Stewart	Area 2 Rep	х						
						-		
						+		
			+					
				1				
			<u></u>					
							<u> </u>	
Board Quorum: 7	Total:	9					1	
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	l laws, policies, and procedu	ncil, declare th ures. The abov	at the informati e was approved	on presented on by the Neighbor	this form is acc hood Council B	curate and completion of a strown	Act compliant public	
Authorized Signature	1		Authorized Sig	gnature:	ola	Inin	0	
Print/Type Name: Jason Frankl	in		Print/Type Na	100	Enix	10, mg		
<sup>Date:</sup> June 15, 2020			Date: Jun	e 15, 2020				
Julie 15, 2020						the second second second second second second second second second second second second second second second s	Contraction of the local data and the local data an	

