

# Monthly Expenditure Report



Reporting Month: December 2020 Budget Fiscal Year: 2020-2021

NC Name: Empowerment Congress Southwest

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$44876.14	\$5683.08	\$39193.06	\$0.00	\$6536.69	\$32656.37

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22000.00	\$1860.41	\$10110.14	\$0.00	\$10110.14
Outreach		\$3822.67		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$7000.00	\$0.00	\$2000.00	\$0.00	\$2000.00
Funding Requests Under Review: \$6536.69		Encumbrances: \$0.00		Previous Expenditures: \$11206.78	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	APPLE.COM/US	12/20/2020	Purchase of all in one desktop computer with associated care warranty and software from encumbered funds for NC office	General Operations Expenditure	Office	\$169.00
2	APPLE.COM/US	12/20/2020	purchase of all in one desktop computer and related warranty and software from encumbered funds for NC office	General Operations Expenditure	Office	\$1646.41
3	EIG CONSTANTCONTACT.CO	12/24/2020	Monthly charge approved in Admin packet for Constant Contact electronic marketing and outreach services to stakeholders	General Operations Expenditure	Outreach	\$45.00
4	Lonella Enix	12/09/2020	Motion to re-approve reimbursement to Lonella Enix for June 2020 Constant Contact payment in the amount of 45.00 dollars to be paid from current fiscal year funds	General Operations Expenditure	Office	\$45.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/17/2020	Motion to use 2020-2021 encumbrance funds to pay Moore Business Results to build a new website on an updated platform in an amount not to exceed 4000.00 dollars.	General Operations Expenditure	Outreach	\$3500.00

6	WENDY L. MOORE / MOORE BUSINESS RESULTS	12/03/2020	Approve the 2020-2021 Administrative package which includes the line item for Moore Business Results monthly fee for electronic outreach to stakeholders	General Operations Expenditure	Outreach	\$277.67
<b>Subtotal:</b>						<b>\$5683.08</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	<b>Subtotal:</b> Outstanding					<b>\$0.00</b>

# Your bag total is \$2,083.26.

Free delivery and free returns.

Check Out



**21.5-inch iMac with Retina 4K display**

1 ▾

**\$1,499.00**

Show product details ▾

Remove

 **AppleCare+ for iMac**


Automatically registered with your Apple hardware.


**\$169.00**


Remove

 **Add a gift message**

Add

 **Order today, delivers:**  
Jul 13 - Jul 15 - Fastest  
Jul 14 - Jul 16 - Free  
Delivery options for: 90044 ▾



 **Pickup:**  
Apple Store Pickup is currently  
unavailable


 <b>AppleCare+ for iMac</b>	<b>\$169.00</b>
Pay 0% APR for 12 months:	\$14.08/mo.
Automatically registered with your Apple hardware.	<a href="#">Remove</a>

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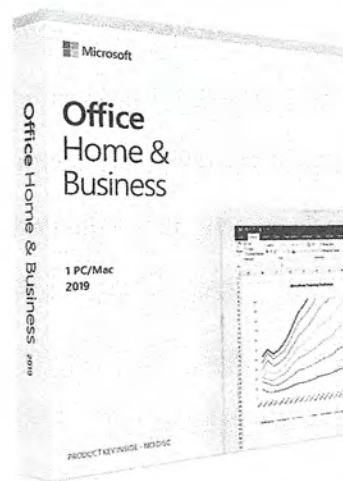
 <b>Add a gift message</b>	<a href="#">Add</a>
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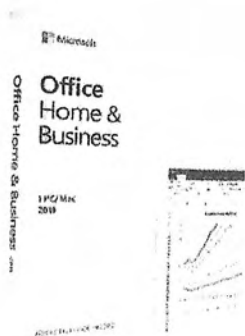
 **Order today, delivers:**  
Dec 21 - Dec 29 - Free  
Delivery options for: 90047 

 **Pick up, in-store:**  
Apple Store Pickup is currently unavailable

---



**Microsoft Office Home and Business**



## Microsoft Office Home and Business 2019 (1 Mac)


1 ▾

**\$249.95**

[Remove](#)

Savings

**-\$20.00**

 **Order today, delivers:**  
Tue, Jun 30 - Fastest  
Wed, Jul 1 - Free  
Delivery options for: 90044 ▾

 **Pickup:**  
Today at Apple Manhattan Village  
[Show more stores](#)

Subtotal

**\$1,902.95**

Shipping

**FREE**

Estimated tax for:

**\$180.31**

Zip Code  
**90047**

[Apply](#) [Cancel](#)

CA recycling fee [Learn more](#)

**\$5.00**

**Total**

**\$2,083.26**



Margaret Peters &lt;margaret.petersnc@gmail.com&gt;

---

**We're processing your order W831479176**

1 message

---

**Apple Store** <your\_order\_US@orders.apple.com>  
To: board@southwestnc.org

Sat, Nov 14, 2020 at 12:33 PM



# Thank you for your order.

We'll let you know when your items are on their way.

Your delivery date reflects no-contact safeguards put in place to protect employees, delivery partners, and customers. We appreciate your patience.

Order Number: W831479176

Ordered on: Nov 14, 2020

**Items to be  
Shipped**

**Shipment 1**

**Ships:** 3–5 business days

**Delivers:** Nov 23 - Nov 25 by Standard Delivery



## Microsoft Office Home and Business 2019 (1 Mac)

\$249.95

Qty 1

\$249.95

Savings

-\$20.00

### Shipment 2

**Ships:** 4–5 weeks

**Delivers:** Dec 17 - Dec 24 by Standard Delivery



## 21.5-inch iMac with Retina 4K display

With the following configuration:

3.0GHz 6-core 8th-generation Intel Core i5 processor,  
Turbo Boost up to 4.1GHz

8GB 2666MHz DDR4 memory

Radeon Pro 560X with 4GB of GDDR5 memory

256GB SSD storage

Magic Mouse 2

Magic Keyboard - US English

Accessory Kit

\$1,499.00

Qty 1

\$1,499.00

Recycle fee

\$5.00

AppleCare+ for iMac



Automatically registered with your Apple hardware.

**\$169.00**

**Shipping Address:**

ECSWANDC c/o Lonella Enix

.....31

2031 W 95th St

Los Angeles CA 90047-3720

United States

**Shipment Notifications:**

board@southwestnc.org

.....31

**Billing and  
Payment**

**Billing Contact:**

Margaret Peters

.....31

board@southwestnc.org

**Billing Address:**

200 N Spring

Suite 2005

Los Angeles CA 90012

United States



Subtotal	\$1,902.95
Free Shipping	\$0.00
Estimated Tax	\$194.54
<b>Order Total</b>	<b>\$2,097.49</b>
Total Savings	\$20.00

## Questions

### When will I get my items?

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Ordered more than one item? You'll get a separate email as each item ships. There are no additional shipping fees for these items.

### How do I view or change my order?

Go to Order Status, then sign in to add your order to your Apple ID. You can make changes to, return, or cancel eligible items there. To learn more about shipping, changing, or returning orders, please visit the Help page.

### If I've given AppleCare+ coverage as a gift, how will I be billed?

You will be charged in full or monthly (depending on the method you chose) when the device ships. If monthly, you

### Board Action Certification (BAC) Form



**Agenda Item No: VI. a. ii**

Motion to use 2020-2021 encumbrance funds to purchase all-in-one desktop computer from Apple.com in an amount not to exceed 2200.00 dollars

☐ Check☐ Credit Card☐ Board Member Reimbursement

### Vote Count

**Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.**

<b>Board Member's First and Last Name</b>	<b>Board Position</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>	<b>Ineligible</b>	<b>Recused</b>
Kyle Brown	Residential Rep (Area 3)	X					
Lonella Enix	Social Media Rep	x					
Jason Franklin	At-Large Rep				X		
Elice Hennessee	Residential Rep (Area 5)	X					
Margaret Peters	At-Large Rep	x					
Dr. Turner Roberts	Residential Rep (Area 4)	X					
Daniel Stewart	Residential Rep (Area 2)	X					
Michael Guynn	Organizational Rep	x					
<b>Board Quorum: 7</b>	<b>Total:</b>	7			1		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Print/Type Name: Margaret Peters

Date: October 16, 2020

Authorized Signature: \_\_\_\_\_

Print/Type Name: Lonella Enix

Date: October 16, 2020

# Your bag total is \$2,083.26.

Free delivery and free returns.

[Check Out](#)



**21.5-inch iMac with Retina 4K display**

1 ▾

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[Show product details ▾](#)

[Remove](#)

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**\$169.00**


[Remove](#)

 **Add a gift message**

[Add](#)

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Jul 14 - Jul 16 - Free  
Delivery options for: 90044 ▾



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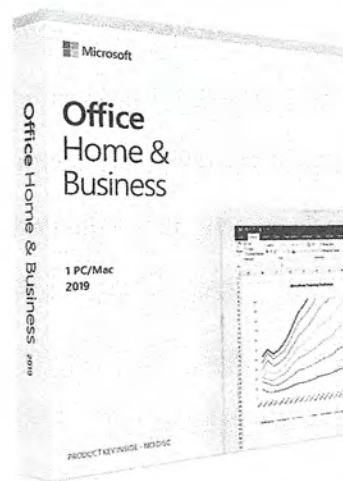
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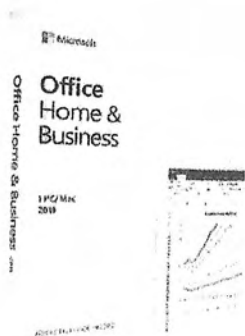
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[Apply](#) [Cancel](#)

CA recycling fee [Learn more](#)

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Margaret Peters &lt;margaret.petersnc@gmail.com&gt;

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Sat, Nov 14, 2020 at 12:33 PM



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\$249.95

Qty 1

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Accessory Kit

\$1,499.00

Qty 1

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Recycle fee

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ECSWANDC c/o Lonella Enix

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Los Angeles CA 90047-3720

United States

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board@southwestnc.org

.....31

**Billing and  
Payment**

**Billing Contact:**

Margaret Peters

.....31

board@southwestnc.org

**Billing Address:**

200 N Spring

Suite 2005

Los Angeles CA 90012

United States



Subtotal	\$1,902.95
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Estimated Tax	\$194.54
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Lonella Enix	Social Media Rep	x					
Jason Franklin	At-Large Rep				X		
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Margaret Peters	At-Large Rep	x					
Dr. Turner Roberts	Residential Rep (Area 4)	X					
Daniel Stewart	Residential Rep (Area 2)	X					
Michael Guynn	Organizational Rep	x					
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Authorized Signature

Print/Type Name: Margaret Peters

Date: October 16, 2020

Authorized Signature: \_\_\_\_\_

Print/Type Name: Lonella Enix

Date: October 16, 2020

[Print](#)**Billing Activity****ECSWANDC***Attn: Margaret Peters**8475 S. Vermont Ave.**Los Angeles CA 90044**US**P.: 3239054742***Today's Date: 12/29/2020****User Name: ecswandc****Billing Activity from 11/30/2020 to 12/29/2020**

<b>Date</b>	<b>Description</b>	<b>Charge Amount</b>	<b>Credit Amount</b>
12/29/2020	Invoice #327294339	\$45.00	
12/24/2020	Payment - Credit Card (MasterCard) *****6739		\$45.00

**Billing questions? [Contact Support](#)**

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

[Print](#)**Billing Activity - Invoices****ECSWANDC***Attn: Margaret Peters**8475 S. Vermont Ave.**Los Angeles CA 90044**US**P.: 3239054742***Today's Date: 12/29/2020****User Name: ecswandc****Invoices from 11/30/2020 to 12/29/2020**

<b>Date</b>	<b>Description</b>	<b>Charge Amount</b>	<b>Credit Amount</b>
12/29/2020	Invoice #327294339		\$45.00
	<b>Constant Contact Toolkit - Email Plus</b>		
	<b>Contacts</b>		
	0 - 500 Contacts		
	Maximum Number of Contacts This Billing Period: 204	\$45.00	
	Period from 12/29/2020 to 01/28/2021		

**Billing questions? [Contact Support](#)**

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



[Print](#)**Billing Activity - Invoices****ECSWANDC***Attn: Margaret Peters**8475 S. Vermont Ave.**Los Angeles CA 90044**US**P.: 3239054742***Today's Date:** 12/09/2020**User Name:** ecswandc**Invoices from 06/29/2020 to 07/28/2020**

<b>Date</b>	<b>Description</b>	<b>Charge Amount</b>	<b>Credit Amount</b>
06/29/2020	Invoice #285904368		\$45.00
	<b>Constant Contact Toolkit - Email Plus</b>		
	<b>Contacts</b>		
	0 - 500 Contacts		
	Maximum Number of Contacts This Billing Period: 201	\$45.00	
	Period from 06/29/2020 to 07/28/2020		

**Billing questions? [Contact Support](#)**

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



[Print](#)

**Billing Activity - Payments**

**ECSWANDC**  
*Attn: Margaret Peters*  
*8475 S. Vermont Ave.*  
*Los Angeles CA 90044*  
*US*  
*P.: 3239054742*

**Today's Date:** 12/09/2020  
**User Name:** ecswandc

**Payments from 06/24/2020 to 06/24/2020**

Date	Description	Charge Amount	Credit Amount
06/24/2020	Payment - Credit Card (Visa) *****0274		\$45.00

**Billing questions?** [Contact Support](#)  
Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

Account Number: XXXX XXXX XXXX 0274

### PAYMENT INFORMATION

New Balance
Minimum Payment Due
Payment Due Date

August 11, 2020

**Late Payment Warning:** If we do not receive your minimum payment by the date listed above, you may have to pay a late fee of up to **\$15.00**.

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. The table is based on your standard minimum payment and does not include any past due and overlimit amounts. For example:

If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Only the minimum payment	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

## TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/24	06/25	2490641J02S316NEL	EIG*CONSTANTCONTACT.COM 855-2295506 MA	\$45.00

Transactions continued on next page

**We appreciate your membership!**

6669	SYH	001	7	10	200717	0
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PAGE 1 of 2

1 0 3122 0000 NPV1 O1AC6669

Detach the bottom portion and return payment using enclosed envelope to be received no later than 5:00 p.m. on the due date. Please use blue or black ink.

WESCOM CREDIT UNION  
PO BOX 7027  
PASADENA CA 91109-7027

Please include your account number on your check.

☐ New address, phone number or e-mail?  
Check the box to the left and print changes on back.

Make Check  
Payable to:

LONELLA J ENIX

bedboobbb,llll,lelllell,oll,ld,oll,.,.,ll,.,.,ll

WESCOM CREDIT UNION  
PO BOX 7027  
PASADENA CA 91109-7027

.....

### Payment Information

Account Number: XXXX XXXX XXXX 0274

Payment Due Date	August 11, 2020
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#### ■ Board Member Reimbursement

**Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.**

1

Date: 11-17-2020





Invoice #SW2020 0615  
Number

Date June 15, 2020

Ms. Lonella Enix  
Empowerment Congress Southwest Area  
Neighborhood Development Council  
8475 S. Vermont Ave.  
Los Angeles, CA 90044

Please remit to:

Moore Business Results  
19300 Rinaldi St. #7524  
Porter Ranch, CA 91327

818 252-9399  
<http://www.moorebusinessresults.com/>  
City of LA Tax #549794-29

Site Transfer to WordPress	\$3,500
Total Amount Now Due:	<b>\$3,500</b>

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.





Invoice #SW2020 1201  
Number

Date December 1, 2020

Please remit to:

Ms. Lonella Enix  
Empowerment Congress Southwest Area  
Neighborhood Development Council  
8475 S. Vermont Ave.  
Los Angeles, CA 90044

Moore Business Results  
19300 Rinaldi St. #7524  
Porter Ranch, CA 91327

818 252-9399  
<http://www.moorebusinessresults.com/>  
City of LA Tax #549794-29

Communications services	\$259.42
Developer services	18.25
<b>Total Amount Now Due:</b>	<b>\$277.67</b>

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
11/6/2020	SEED ground breaking on news. It's lit on calendar.	0.25
11/13/2020	Remove spotlight from home page. News: made in LA, utility grant. Eblast.	0.92
11/16/2020	Meeting docs, controller events. MHD on news	0.34
11/18/2020	Update board page, Eblast utility grant	0.25
11/25/2020	Update Board Page, Thx eblast	0.42
	Communications Total	2.18
11/7/2020	Developer updates link default	0.25



Agenda Item No: IV., d.

Approve the 2020-2021 Administrative Packet.

☐ Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

<b>Board Member's First and Last Name</b>	<b>Board Position</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>	<b>Ineligible</b>	<b>Recused</b>
Kyle Brown	Residential Rep. (Area 3)	X					
Lonella Enix	Social Media Rep.	X					
Jason Franklin	Organizational Rep.	X					
Michael Guynn	Organizational Rep.	X					
Elice Hennessee	Residential Rep. (Area 5)	X					
Margaret Peters	At-Large Rep.	X					
Turner Roberts	Residential Rep. (Area 4)	X					
Kawika Smith	At-Large Rep.				X		
Daniel Stewart	Residential Rep. (Area2)	X					
<b>Board Quorum: 7</b>	<b>Total:</b>	8			1		

Total:	8
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Authorized Signature

Authorized Signature \_\_\_\_\_

Print/Type Name: **Jason Franklin**

Print/Type Name: **Lonella Enix**

Date: June 29, 2020

Date: June 29, 2020