## **Monthly Expenditure Report**



**Reporting Month: December 2022 Budget Fiscal Year: 2022-2023** 

NC Name: Empowerment Congress Southwest

Monthly Cash Reconciliation						
Beginning Balance   Lotal Spent		Remaining Balance	Outstanding	Commitments	Net Available	
\$19257.77	\$2999.00	\$16258.77	\$5320.00	\$0.00	\$10938.77	

Monthly Cash Flow Analysis							
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available		
Office		\$999.00		\$220.00			
Outreach	\$24700.00	\$2000.00	\$-24650.83	\$4100.00	\$-28970.83		
Elections		\$0.00		\$0.00			
Community Improvement Project	\$4800.00	\$0.00	\$4800.00	\$0.00	\$4800.00		
Neighborhood Purpose Grants	\$2500.00	\$0.00	\$2500.00	\$1000.00	\$1500.00		
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$46351.83			

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PUBLIC STORAGE 23601	12/03/2022	payment receipt for public storage	General Operations Expenditure	Office	\$203.00
2	SQ ENTERTAINMENT CONT	12/16/2022	Payment of deposit(s) for straw bales for St. Andrews Recreation Center event.	General Operations Expenditure	Outreach	\$1000.00
3	SQ ENTERTAINMENT CONT	12/16/2022	Payment of deposit(s) for snow for St. Andrews Recreation Center event.	General Operations Expenditure	Outreach	\$1000.00
4	EIG CONSTANTCONTACT.CO	12/29/2022	Monthly recurring payment	General Operations Expenditure	Office	\$45.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	12/08/2022	Board"s motion to approve Wendy Moore ' services for office support as stated in the administrative package for budget 2022 -2023	General Operations Expenditure	Office	\$315.00
6	WENDY L. MOORE / MOORE BUSINESS RESULTS	12/08/2022	Board motion to approve Wendy Moore "services for office support as stated in the administrative package.	General Operations Expenditure	Office	\$436.00
	Subtotal:					\$2999.00

### **Outstanding Expenditures**

#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total
1	Friends of West Los angeles	11/03/2022	Motion to approve the NPG for the 4th Annual Greater Los Angeles Safety & Dreparedness Fair for 1000. (submitted by the Friends of West Los Angeles).	Neighborhood Purpose Grants		\$1000.00
2	The Entertainment Contractor, LLC	12/27/2022	Board motion to co sponsor St Andrews Center's Winter Wonderland Celebration Event on December 23, 2023 for the purchase of hay bales, construction of two lane sled-slide and insurance i	General Operations Expenditure	Outreach	\$900.00
3	The Entertainment Contractor, LLC	12/27/2022	Board motion to co sponsor the St Andrews Center Winter wonderland event on December 23, 2022 ,for the purchase of 16 tons of snow from The Entertainment Contractor , in the amount of &#x</td><td>General Operations Expenditure</td><td>Outreach</td><td>\$3200.00</td></tr><tr><td>4</td><td>WENDY L. MOORE / MOORE BUSINESS RESULTS</td><td>01/11/2023</td><td>Board approve motion to pay invoice submitted from Wendy Moore for office support as per motion in board administrative budget package</td><td>General Operations Expenditure</td><td>Office</td><td>\$220.00</td></tr><tr><td></td><td colspan=6>Subtotal: Outstanding</td></tr></tbody></table>			

Subject: Your AutoPay confirmation Date: December 3, 2022 at 9:27 AM To: board@southwestnc.org

Have questions? Ask our virtual assistant







# Thanks for your AutoPay payment!

Hi Lonella.

We're confirming that a payment in the amount of \$203.00 was made on 12/02/2022 from your Master Card CreditCard account ending in 5555 and entry type is manual.

Your confirmation number for this transaction is 082515.

## Your Account Details Log In

### **LONELLA ENIX**

ACCOUNT NUMBER: 54144069

PHONE: (323) 547-1431

**EMAIL:** board@southwestnc.org

## **Payment Details**

1546 W El Segundo STORAGE LOCATION: Cardona CA 00240

uaiu<del>c</del>iia, un juzaj (424) 229-9410

B202 **SPACE NUMBER:** 

5x10 SPACE SIZE:

# **PAYMENT AMOUNT:** \$203.00

	PAST DUE/DUE NOW	<b>DUE NEXT</b> 01/01/2023
RENT	\$0.00	\$203.00
TOTAL	\$0.00	\$203.00

Glad to have you with us,

**Your Public Storage Team** 

## **Public Storage**.













BLOG

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## 12/23/22 Snow Day

We appreciate your business. Please take care of ASAP and let us know when transaction has been completed. Gratuity is not included but always appreciated for a job well done. Once services have been rendered or are in the process of being rendered, no refunds will be allowed.

Customer

Lonella Enix ECSWANDC lonella.enix@southwestnc.org 323-547-1431 8675 S. Vermont Avenue, #207 Los Angeles, CA 90044 **Invoice Details** 

PDF created December 16, 2022 \$1,000.00 **Payment** 

Due December 16, 2022 \$1,000.00

Items	Quantity	Price	Amount
Deposit for Bales of Straw per invoice dated 11/30/22	1	\$1,000.00	\$1,000.00
Subtotal			\$1,000.00
Total Paid			\$1,000.00

**Payments** 

Dec 16, 2022 (Mastercard 5555)

\$1,000.00





## For The Best in Entertainment and Party Planning

P.O. Box 65151 Los Angeles, CA 90065

Office: (323) 256-9613 Fax: (323) 257-5224

Bill To:

The City of Los Angeles ECSWANDC (Attn: Lonella Enix) 8475 S. Vermont Ave. #207 Los Angeles, CA 90044 (323) 547-1431

## BALANCE DUE NVOICE

**INVOICE #122322-2 ES** 

(#747)

Prepared on: 12/23/22 Guest Count – 150-200

Ship To: St. Andrews Rec Center Parking Lot 8701 S. St. Andrews Place Los Angeles, CA 90047

Holiday Snow Day

SALESPERSON	Onsite Contact	EVENT/DEL. DATES	EVENT TIMES	TERMS
J. Schwartz	Lonella Enix	Fri. 12/23/22	1 pm – 5 pm	Due Jan. 2, 2022

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
42	Delivery of Bales of straw to be set up for a 2-lane sledding hill. Delivery and pickup of bales of straw TBA	\$1,700.00	\$1,700.00
	Additional Insured Certificate	\$200.00	\$200.00
	With respect to pickup of the bales of straw and area where these items are placed must be secure overnight. Any loose straw that remains on the ground will not be picked up. Client to be responsible for cleanup of loose straw and any snow that remains.  Snow removal is not included as snow will melt off naturally on its own		
		Subtotal	\$1,900.00
	Less Payment rec	ceived 12/16/22	-\$1,000.00
Balance due no later than Jan. 2, 2022			

#### Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Program **Board Action Certification (BAC) Form** NC Name: ECSWANDC Meeting Date: November 30, 2022 **Budget Fiscal Year: 2022-2023** Agenda Item No: V Board Motion and/or Public Benefit Approve co-sponsoring the St. Andrews Recreation Center's Winter Wonderland Celebration on December 23, 2022, and an event budget not to Statement (CIP and NPG): exceed \$7,000 to fund an invoice from EC Parties/The Entertainment Contractor for the purchase of snow in the amount of \$4200 with a \$1000 deposit and another invoice from EC Parties/The Entertainment Contractor for the purchase of hay bales, construction of a two lane sled-slide, and insurance in the amount of \$1900 with a \$1000 deposit, with the balance of the budget being used to purchase additional insurance if necessary. Method of Payment: (Select One) ☐ Check Credit Card ☐ Board Member Reimbursement **Vote Count** Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete. **Board Member's First and Last Name Board Position** Yes No **Abstain Absent** Ineligible Recused Vanessa Bailey Business Rep. Х Jeryl Bryant At-Large Rep. Х RaShon Chavis At-Large Rep. Х **Sharon Davis** Faith Based Rep. Х Lonella Enix Residential Rep. (Area 4) X Elice Hennessee Residential Rep. (Area 5) X Timothy Henry Residential Rep. (Area 2) Х Social Media Rep. Marcela Juaquez X Nia Mayers Franklin At-Large Rep. Х Marcello Robinson Organization Rep. X Cordie Williams-Moss Residential Rep. (Area 3) X **Board Quorum: 7** Total: We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature Authorized Signature: Print/Type Name: Timothy Henry Date: November 30, 2022 Date: November 30, 2022 NCFP 101 BAC Rev020118



For The Best in Entertainment and Party Planning

P.O. Box 65151 Los Angeles, CA 90065

Office: (323) 256-9613 Fax: (323) 257-5224

INVOICE

INVOICE #122322 ES (#746)

Prepared on: 12/23/22 Guest Count - 150-200

Bill To:

The City of Los Angeles ECSWANDC (Attn: Lonella Enix) 8475 S. Vermont Ave. #207 Los Angeles, CA 90044 (323) 547-1431 Ship To: St. Andrews Rec Center Parking Lot 8701 S. St. Andrews Place Los Angeles, CA 90047

Holiday Snow Day

SALESPERSON	Onsite Contact	EVENT/DEL. DATES	EVENT TIMES	TERMS
J. Schwartz	Lonella Enix	Fri. 12/23/22	1 pm – 5 pm	Due ASAP

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
16	16 Tons of snow blown out for a 2 lane 5-6' tall sled run and a small play area of snow Client to provide his/her/their own adult supervision/crowd control and own sleds/snow saucers, toys, etc. as that is not included.  Snow removal is not included as snow will melt off naturally on it's own		\$4,200.00
	Loss Donosit re	Subtotal	\$4,200.00 -\$1,000.00
Less Deposit received 12/16/22  Balance due on or before January 2, 2022			





## 12/23/22 Snow Day

We appreciate your business. Please take care of ASAP and let us know when transaction has been completed. Gratuity is not included but always appreciated for a job well done. Once services have been rendered or are in the process of being rendered, no refunds will be allowed.

#### Customer

Lonella Emix ECSWANDC Ionella.enix@southwestnc.org 323-547-1431 8675 S. Vermont Avenue, #207 Los Angeles, CA 90044

#### **Invoice Details**

PDF created December 16, 2022 \$1,000.00

#### **Payment**

Due December 16, 2022 \$1,000.00

Items	Quantity	Price	Amount
Deposit for Snow per contract dated 11/30/22	1	\$1,000.00	\$1,000.00
Subtotal			\$1,000.00

Total Paid \$1,000.00

#### **Payments**

Dec 16, 2022 (Mastercard 5555)

\$1,000.00



### Office of the City Clerk

Administrative Services Division





C Name: ECSWANDC			Meeting Date: November 30, 2022				
audget Fiscal Year: 2022-2023			Agenda Item N				
Board Motion and/or Public Benefit Statement (CIP and NPG):	reation Center's Wint arties/The Entertainm The Entertainment C	er Wonderland Cele ent Contractor for the contractor for the pure	e purchase of sno chase of hay bale:	ow in the amount of \$ s, construction of a t	event budget not to 4200 with a \$1000 wo lane sled-slide, an surance if necessary.		
Viethod of Payment: (Select One)	☐ Check	Check			☐ Board	d Member Reimbu	ırsement
Recused Board Member	s must leave the room prior t		ote Count ussion and may no	ot return to the ro	om until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Vanessa Bailey	Business Rep.	×					
Jeryl Bryant	At-Large Rep.	х					
RaShon Chavis	At-Large Rep.	х			*****		
Sharon Davis	Faith Based Rep.	X					
Lonella Enix	Residential Rep. (Area 4)	Х					
Elice Hennessee	Residential Rep. (Area 5)				х		
Timothy Henry	Residential Rep. (Area 2)				X		
Marcela Juaquez	Social Media Rep.						
	<u> </u>	X					
Nia Mayers Franklin	At-Large Rep.	X					
Marcello Robinson	Organization Rep.	X					
Cordie Williams-Moss	Residential Rep. (Area 3)				X	-	
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Board Quorum: 7 We, the authorized signers of the above meeting was held in accordance with a meeting where a quorum of the Board w	II laws, policies, and procedu	eil, declare	that the information was approved	tion presented on d by the Neighbo	this form is ac	curate and compl Board, at a Brown	ete, and that a pu Act compliant pu
Authorized Signature	Hery !		Authorized Si	1/1/1	ella,	Kny	
Print/Type Name: Timothy Henry	, , ,		Print/Type Na	Lonella l	Enix		
Date: November 30, 2022			Date: Nove	Date: November 30, 2022			



### Print

## **Billing Activity - Invoices**

ECSWANDC Today's Date: 12/31/2022

Attn: Lonella Enix
8475 S. Vermont Ave. #207
User Name:

Los Angeles CA 90044

US

P.: 3235471431

#### Invoices from 11/30/2022 to 12/31/2022

DateDescriptionCharge AmountCredit Amount12/29/2022 Invoice #1672303539\$45.00

Constant Contact - Email Plus

0-500 Contacts

\$45.00

Max Period Contacts: 207 From 11/29/2022 to 12/29/2022

## Billing questions? Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



### Print

### **Billing Activity**

ECSWANDC
Attn; Lonella Enix

Today's Date: 12/31/2022
User Name:

8475 S. Vermont Ave. #207 Los Angeles CA 90044

US

P.: 3235471431

### Billing Activity from 11/30/2022 to 12/31/2022

Date	Description	Charge Amount Credit Amount
12-29-2022 03:45:41 AN	\$45.00	
12/29/2022	Invoice #1672303539	\$45.00

## Billing questions? Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US







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Invoice #SW2022 1201 Number

Date December 1, 2022

Ms. Lonella Enix

Empowerment Congress Southwest Area
Neighborhood Development Council
8475 S. Vermont Ave.
Los Angeles, CA 90044

Please remit to:

Moore Business Results 19300 Rinaldi St. #7524 Porter Ranch, CA 91327

818 252-9399

http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications Services	
Total	\$315.00

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

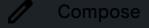
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ate: July 14, 2022			Date: July 10, 2022					
	Approve the 202  Check  must leave the room prior  Board Position  Business Rep.  At-Large Rep.  Faith Based Rep.  Residential Rep. (Area 4)  Residential Rep. (Area 5)  Residential Rep. (Area 2)  Social Media Rep.  At-Large Rep.  Organization Rep.  Residential Rep. (Area 3)  Total:  amed Neighborhood Councieuxs, policies, and procedure	Approve the 2022-2023 I	Meeting Date: Nagenda Item Notal Agenda Item Not	Meeting Date: July 9, 2022 Agenda Item No: VI. d.  Approve the 2022-2023 Fiscal Year Administr  □ Check □ Credit Card  Vote Count  must leave the room prior to any discussion and may not return to the ro  Board Position Yes No Abstain  Business Rep.  At-Large Rep. x  Faith Based Rep. x  Residential Rep. (Area 4) x  Residential Rep. (Area 5) x  Residential Rep. (Area 2) x  Social Media Rep. x  At-Large Rep. x  Organization Rep.  Residential Rep. (Area 3)  Total: 8  amed Neighborhood Council, declare that the information presented on the tars, policies, and procedures. The above was approved by the Neighborhood Propersent.	Meeting Date: July 9, 2022 Agenda Item No: VI. d.  Approve the 2022-2023 Fiscal Year Administrative Pacific Agenda Item No: VII. d.  Approve the 2022-2023 Fiscal Year Administrative Pacific Agenda Item No: VII. d.  Check Credit Card Board Source S	Meeting Date: July 9, 2022  Agenda Item No: VI. d.  Approve the 2022-2023 Fiscal Year Administrative Packet as pres    Check	Meeting Date: July 9, 2022   Agenda Item No: VI. d.	









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Invoice #SW2022 1101 Number

Date November 1, 2022

Ms. Lonella Enix Empowerment Congress Southwest Area Neighborhood Development Council 8475 S. Vermont Ave. Los Angeles, CA 90044 Please remit to:

Moore Business Results 19300 Rinaldi St. #7524 Porter Ranch, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications Services	
Developer Services	38.50
Total	\$436.00

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

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ate: July 14, 2022			Date: July 10, 2022					
	Approve the 202  Check  must leave the room prior  Board Position  Business Rep.  At-Large Rep.  Faith Based Rep.  Residential Rep. (Area 4)  Residential Rep. (Area 5)  Residential Rep. (Area 2)  Social Media Rep.  At-Large Rep.  Organization Rep.  Residential Rep. (Area 3)  Total:  amed Neighborhood Councieuxs, policies, and procedure	Approve the 2022-2023 I	Meeting Date: Nagenda Item Notal Agenda Item Not	Meeting Date: July 9, 2022 Agenda Item No: VI. d.  Approve the 2022-2023 Fiscal Year Administr  □ Check □ Credit Card  Vote Count  must leave the room prior to any discussion and may not return to the ro  Board Position Yes No Abstain  Business Rep.  At-Large Rep. x  Faith Based Rep. x  Residential Rep. (Area 4) x  Residential Rep. (Area 5) x  Residential Rep. (Area 2) x  Social Media Rep. x  At-Large Rep. x  Organization Rep.  Residential Rep. (Area 3)  Total: 8  amed Neighborhood Council, declare that the information presented on the tars, policies, and procedures. The above was approved by the Neighborhood Propersent.	Meeting Date: July 9, 2022 Agenda Item No: VI. d.  Approve the 2022-2023 Fiscal Year Administrative Pacific Agenda Item No: VII. d.  Approve the 2022-2023 Fiscal Year Administrative Pacific Agenda Item No: VII. d.  Check Credit Card Board Source S	Meeting Date: July 9, 2022  Agenda Item No: VI. d.  Approve the 2022-2023 Fiscal Year Administrative Packet as pres    Check	Meeting Date: July 9, 2022   Agenda Item No: VI. d.	