## Monthly Expenditure Report

Reporting Month: February 2023
Budget Fiscal Year: 2022-2023
NC Name: Empowerment Congress Southwest

| Monthly Cash Reconciliation |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Beginning Balance | Total Spent | Remaining <br> Balance | Outstanding | Commitments | Net Available |  |
| $\$ 10660.32$ | $\$ 494.25$ | $\$ 10166.07$ | $\$ 270.57$ | $\$ 0.00$ | $\$ 9895.50$ |  |


| Monthly Cash Flow Analysis |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$24700.00 | \$494.25 | \$-29743.53 | \$270.57 | \$-30014.10 |
| Outreach |  | \$0.00 |  | \$0.00 |  |
| Elections |  | \$0.00 |  | \$0.00 |  |
| Community Improvement Project | \$4800.00 | \$0.00 | \$4800.00 | \$0.00 | \$4800.00 |
| Neighborhood Purpose Grants | \$2500.00 | \$0.00 | \$1500.00 | \$0.00 | \$1500.00 |
| Funding Requests Under Review: \$0.00 |  | Encumbrances: \$0.00 |  | Previous Expenditures: \$54949.28 |  |


| Expenditures |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\#$ | Vendor | Date | Description | Budget Category | Sub-category | Total |  |
| 1 | PUBLIC STORAGE <br> 23601 | $02 / 03 / 2023$ | Monthly recurring payment for <br> storage unit | General <br> Operations <br> Expenditure | Office | $\$ 203.00$ |  |
| 2 | WENDY L. MOORE <br> / MOORE <br> BUSINESS <br> RESULTS | $02 / 13 / 2023$ | Board motion to approve services <br> provided Ms Wendy Moore as per <br> motion in approved in the Board 's <br> administrative Package | General <br> Operations <br> Expenditure | Office | $\$ 291.25$ |  |
|  | Subtotal: |  | $\$ 494.25$ |  |  |  |  |


| Outstanding Expenditures |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \# | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | WENDY L. MOORE <br> / MOORE BUSINESS RESULTS | 03/13/2023 | Board 's motion to approve Wendy Moore invoice for services render to Board as per Administrative budget package . | General Operations Expenditure | Office | \$270.57 |
|  | Subtotal: Outstanding |  |  |  |  | \$270.57 |

## Your AutoPay confirmation <br> 1 message

Public Storage [DoNotReply@publicstorage.com](mailto:DoNotReply@publicstorage.com) To: board@southwestnc.org

Have questions? Ask our virtual assistant

## Thanks for your AutoPay payment!

Hi Lonella,

We're confirming that a payment in the amount of $\$ 203.00$ was made on 02/02/2023 from your Master Card CreditCard account ending in 5555 and entry type is manual.

Your confirmation number for this transaction is 092943.

## Your Account Details

## LONELLA ENIX

ACCOUNT
NUMBER: 54144069
PHONE: (323) 547-1431
EMAIL: board@southwestnc.org

## Payment Details

## PAYMENT AMOUNT: $\$ 203.00$

|  | PAST <br> DUE/DUE <br> NOW | DUE NEXT <br> 03/01/2023 |
| :--- | :---: | :---: |
| RENT | $\$ 0.00$ | $\$ 203.00$ |
| TOTAL | $\$ 0.00$ | $\$ 203.00$ |

Glad to have you with us, Your Public Storage Team

## Public Storage.

Please do not reply to this email; it will not get through. If you'd like to reach us please contact your location manager or visit PublicStorage.com Thanks!

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Date February 1, 2023

Ms. Lonella Enix<br>Empowerment Congress Southwest Area Neighborhood Development Council<br>8475 S. Vermont Ave.<br>Los Angeles, CA 90044

Please remit to:
Moore Business Results
19300 Rinaldi St. \#7524
Porter Ranch, CA 91327

818 252-9399
http://www.moorebusinessresults.com/
City of LA Tax \#549794-29

| Communications Services | $\$ 291.25$ |
| :--- | :--- |
| Total | $\$ 291.25$ |

Thank you for your business. We appreciate working with you.
Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of $\$ 25$. We may also assess a 1.5\% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are $\$ 25$.

| Date | Details | Hours |
| ---: | :--- | ---: |
| $1 / 4 / 2023$ | Update electeds and contact form | 0.17 |
| $1 / 13 / 2023$ | Agenda, meeting invite. Eblast | 0.58 |
| $1 / 17 / 2023$ | Meeting documents | 0.17 |
| $1 / 26 / 2023$ | Election eblast | 0.58 |
| $1 / 27 / 2023$ | Update WordPress, plugins. Address broken links. Add candidate info <br> sessions to calendar. Schedule Run eblasts | 0.83 |
|  | Total | 2.33 |

Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form


Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Vanessa Bailey | Business Rep. |  |  |  | X |  |  |
| Jeryl Bryant | At-Large Rep. | X |  |  |  |  |  |
| RaShon Chavis | At-Large Rep. | X |  |  |  |  |  |
| Sharon Davis | Faith Based Rep. | X |  |  |  |  |  |
| Lonella Enix | Residential Rep. (Area 4) | X |  |  |  |  |  |
| Elice Hennessee | Residential Rep. (Area 5) | X |  |  |  |  |  |
| Timothy Henry | Residential Rep. (Area 2) | X |  |  |  |  |  |
| Marcela Jaquez | Social Media Rep. | X |  |  |  |  |  |
| Nia Mayers Franklin | At-Large Rep. | X |  |  |  |  |  |
| Marcello Robinson | Organization Rep. |  |  |  | X |  |  |
| Cordie Williams-Moss | Residential Rep. (Area 3) |  |  |  | x |  |  |
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| Board Quorum: 7 | Total |  |  |  |  |  |  |
| ard Quorum: 7 | Total: | 8 |  |  | 2 |  |  |

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public


