

Monthly Expenditure Report



Reporting Month: January 2023

Budget Fiscal Year: 2022-2023

NC Name: Empowerment Congress
Southwest

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$16258.77	\$5598.45	\$10660.32	\$561.82	\$0.00	\$10098.50

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$24700.00	\$498.45	\$-29249.28	\$561.82	\$-29811.10
Outreach		\$4100.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4800.00	\$0.00	\$4800.00	\$0.00	\$4800.00
Neighborhood Purpose Grants	\$2500.00	\$1000.00	\$1500.00	\$0.00	\$1500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$49350.83	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EIG CONSTANTCONTACT.CO	01/29/2023	Monthly recurring payment for Email Plus marketing plan.	General Operations Expenditure	Office	\$45.00
2	PUBLIC STORAGE 23601	01/30/2023	Monthly recurring payment, plus late fee, for storage unit	General Operations Expenditure	Office	\$233.45
3	The Entertainment Contractor, LLC	12/27/2022	Board motion to co sponsor St Andrews Center's Winter Wonderland Celebration Event on December 23, 2023 for the purchase of hay bales , construction of two lane sled-slide and insurance i...	General Operations Expenditure	Outreach	\$900.00
4	The Entertainment Contractor, LLC	12/27/2022	Board motion to co sponsor the St Andrews Center Winter wonderland event on December 23, 2022 ,for the purchase of 16 tons of snow from The Entertainment Contractor , in the amount of &#x...	General Operations Expenditure	Outreach	\$3200.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	01/11/2023	Board approve motion to pay invoice submitted from Wendy Moore for office support as per motion in board administrative budget package	General Operations Expenditure	Office	\$220.00



[Print](#)

Billing Activity - Invoices

ECSWANDC

Attn: Lonella Enix

8475 S. Vermont Ave. #207

Los Angeles CA 90044

US

P: 3235471431

Today's Date: 02/13/2023

User Name:

Invoices from 01/13/2023 to 02/13/2023

Date	Description	Charge Amount	Credit Amount
01/29/2023	Invoice #1674981923	\$45.00	
	Constant Contact - Email Plus		
	0-500 Contacts		
	Max Period Contacts: 210	\$45.00	
	From 12/29/2022 to 01/28/2023		

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



Constant Contact Billing Activity

3 messages

Constant Contact Billing Activity (ccbill@constantcontact.com)
Subject: Constant Contact Billing Activity
From: Constant Contact Billing Activity (ccbill@constantcontact.com)
To: Lonella Enix <lonella@ecswandc.com>
Date: Mon, Feb 13, 2023 at 11:32 AM
Content-Type: text/html

Mon, Feb 13, 2023 at 11:32 AM

Billing Statement

Today's Date: February 13, 2023

User Name: ecswandc

Attention: Lonella Enix
ECSWANDC
8475 S. Vermont Ave. #207
Los Angeles, CA 90044
US

<http://www.southwestnc.org>

Below is a list of invoices and payment receipts issued for your account.

Your Account Balance can be viewed at any time in the Billing tab of your account.

Date	Description	Charge Amount	Credit Amount
01-29-2023 03:45:25 AM	Payment - Credit Card (MasterCard) *****5555		\$45.00
01/29/2023	Invoice #1674981923 Constant Contact - Email Plus	\$45.00	

Billing questions? Please call Customer Support at (855) 229-5506
Constant Contact - 1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <https://www.constantcontact.com/help>.

User Name: ecswandc

Attention: Lonella Enix
ECSWANDC
8475 S. Vermont Ave. #207
Los Angeles, CA 90044
US

<http://www.southwestnc.org>

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Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <https://www.constantcontact.com/help>.

©2022 Constant Contact

Constant Contact Billing <notification@constantcontact.com>
Reply-To: notification@constantcontact.com
To: president@southwestnc.org

Mon, Feb 13, 2023 at 11:33 AM

Billing Statement

Today's Date: February 13, 2023

User Name: ecswandc

Attention: Lonella Enix
ECSWANDC
8475 S. Vermont Ave. #207
Los Angeles, CA 90044
US

<http://www.southwestnc.org>



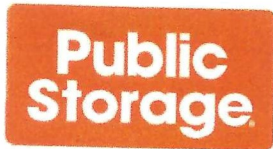
Lonella Enix lonella.enix@gmail.com

PRELIMINARY LIEN NOTICE

1 message

Public Storage <DoNotReply@publicstorage.com>
To: board@southwestnc.org

Tue, Jan 17, 2023 at 11:02 AM



1546 W El Segundo
Gardena, CA 90249-2112
(424) 229-9410

Date: 01/17/2023
Account Number: 54144069
Space Number: B202

PRELIMINARY LIEN NOTICE

City of Los Angeles/EC Southwest NC,

As of today, our records show that you owe and have not paid rent and/or other charges for the use of the storage space at the above address. The current charges total \$233.45 and include rent that has been due for more than 14 days. They are itemized as follows:

<u>Date Due</u>	<u>Description</u>	<u>Amount</u>
01/01/2023	Rent	\$203.00
01/12/2023	Late Fees	\$30.45
	Lien Total	\$233.45
	Insurance*	\$0.00
	GRAND TOTAL DUE	\$233.45

If the Lien Total is not paid in full before 02/01/2023, your right to use the storage space will terminate, you will be denied access to the storage space, and an owner's lien will be imposed on the stored property as provided for in California Business & Professions Code Section 21702. THE LIEN TOTAL SHOWN ABOVE, WHICH CONSISTS OF RENT AND OTHER FEES (EXCLUDING INSURANCE), WILL CONTINUE TO INCREASE AT THE RATES PROVIDED IN YOUR RENTAL AGREEMENT UNTIL ALL LIEN TOTAL AMOUNTS ARE PAID OR UNTIL THE PERSONAL PROPERTY IS SOLD. THE INCREASED AMOUNTS MAY INCLUDE LATE CHARGES AND OTHER CHARGES RELATED TO THE SALE PROCESS. Please arrange to pay all amounts by contacting the location manager at the above address. Or, you may pay your overdue bill online at www.publicstorage.com, by telephone at 866-444-4747 (charges may apply), or in person at any of our locations.



Lonella Enix <lonella.enix@gmail.com>

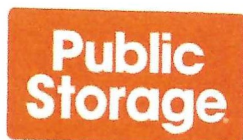
We've received your payment

1 message

Public Storage <DoNotReply@publicstorage.com>
To: board@southwestnc.org

Sun, Jan 29, 2023 at 1:37 PM

Have questions? Ask our [virtual assistant](#)



Your Payment Receipt # 63D6E65A8B1EF81C4111

This confirms your payment of \$233.45 on 01/29/2023 by Credit Card. Thanks for using Public Storage!

Your Account Details

[Log In](#)

LONELLA J ENIX

Account

Number: 54144069

Phone: (923) 547-1431

Email: board@southwestnc.org

Storage Payment Details

STORAGE LOCATION:

1546 W El Segundo
Gardena, CA 90249
(424) 229-9410

PAYMENT RECEIVED:
\$233.45

SPACE NUMBER:

B202

SPACE SIZE:

5x10

	PAYMENT RECEIVED 01/29/2023	PAST DUE/DUE NOW	DUE NEXT 02/01/2023
RENT	\$203.00	\$0.00	\$203.00
LATE FEES	\$30.45	\$0.00	\$0.00

Your Payment Details

CREDIT CARD

\$233.45

****5555

* When you provide a check as payment, you authorize us to use information from your check to make a one-time electronic fund transfer from your account. In certain circumstances, such as for technical or processing reasons, we may process your payment as a check transaction.

Thanks for using Public Storage.



We've made it easy to do everything you want online

Payments Your Way

Make a payment, view your transaction history, or sign up for AutoPay and never forget a payment.

Your Storage Space

Access your gate code, manage your insurance coverage, or schedule a move-out date.

Reservations are a Breeze

Get directions to the property, change your move-in date, or access helpful information before you move in.

Manage Your Contact Info

Update your contact information and your email notification preferences.

Public Storage.

CONNECT:       **BLOG**

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BALANCE DUE INVOICE

For The Best in Entertainment and Party Planning

P.O. Box 65151
Los Angeles, CA 90065
Office: (323) 256-9613 Fax: (323) 257-5224

INVOICE #122322-2 ES
(#747)
Prepared on: 12/23/22
Guest Count – 150-200

Bill To:
The City of Los Angeles
ECSWANDC (Attn: Lonella Enix)
8475 S. Vermont Ave. #207
Los Angeles, CA 90044
(323) 547-1431

Ship To:
St. Andrews Rec Center
Parking Lot
8701 S. St. Andrews Place
Los Angeles, CA 90047

Holiday Snow Day

SALESPERSON	Onsite Contact	EVENT/DEL. DATES	EVENT TIMES	TERMS
J. Schwartz	Lonella Enix	Fri. 12/23/22	1 pm – 5 pm	Due Jan. 2, 2022

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
42	Delivery of Bales of straw to be set up for a 2-lane sledding hill. Delivery and pickup of bales of straw TBA	\$1,700.00	\$1,700.00
	Additional Insured Certificate	\$200.00	\$200.00
	With respect to pickup of the bales of straw and area where these items are placed must be secure overnight. Any loose straw that remains on the ground will not be picked up. Client to be responsible for cleanup of loose straw and any snow that remains.		
	Snow removal is not included as snow will melt off naturally on its own		
Subtotal			\$1,900.00
Less Payment received 12/16/22			-\$1,000.00
Balance due no later than Jan. 2, 2022			\$900.00



Meeting Date: November 30, 2022

Agenda Item No: V

Approve co-sponsoring the St. Andrews Recreation Center's Winter Wonderland Celebration on December 23, 2022, and an event budget not to exceed \$7,000 to fund an invoice from EC Parties/The Entertainment Contractor for the purchase of snow in the amount of \$4200 with a \$1000 deposit and another invoice from EC Parties/The Entertainment Contractor for the purchase of hay bales, construction of a two lane sled-slide, and insurance in the amount of \$1900 with a \$1000 deposit, with the balance of the budget being used to purchase additional insurance if necessary.

☐ Check

Credit Card

☐ Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Vanessa Bailey	Business Rep.	x					
Jeryl Bryant	At-Large Rep.	x					
RaShon Chavis	At-Large Rep.	x					
Sharon Davis	Faith Based Rep.	x					
Lonella Enix	Residential Rep. (Area 4)	x					
Elice Hennessee	Residential Rep. (Area 5)				X		
Timothy Henry	Residential Rep. (Area 2)				X		
Marcela Juaquez	Social Media Rep.	x					
Nia Mayers Franklin	At-Large Rep.	x					
Marcello Robinson	Organization Rep.	x					
Cordie Williams-Moss	Residential Rep. (Area 3)				X		
Board Quorum: 7	Total:	8			3		

Date: November 30, 2022



INVOICE

For The Best in Entertainment and Party Planning

P.O. Box 65151
Los Angeles, CA 90065
Office: (323) 256-9613 Fax: (323) 257-5224

INVOICE #122322 ES
(#746)
Prepared on: 12/23/22
Guest Count – 150-200

Bill To:
The City of Los Angeles
ECSWANDC (Attn: Lonella Enix)
8475 S. Vermont Ave. #207
Los Angeles, CA 90044
(323) 547-1431

Ship To:
St. Andrews Rec Center
Parking Lot
8701 S. St. Andrews Place
Los Angeles, CA 90047

Holiday Snow Day

SALESPERSON	Onsite Contact	EVENT/DEL. DATES	EVENT TIMES	TERMS
J. Schwartz	Lonella Enix	Fri. 12/23/22	1 pm – 5 pm	Due ASAP

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
16	16 Tons of snow blown out for a 2 lane 5-6' tall sled run and a small play area of snow -. Client to provide his/her/their own adult supervision/crowd control and own sleds/snow saucers, toys, etc. as that is not included. Snow removal is not included as snow will melt off naturally on it's own	\$4,200.00	\$4,200.00
Subtotal			\$4,200.00
Less Deposit received 12/16/22			<u>-\$1,000.00</u>
Balance due on or before January 2, 2022			<u>\$3,200.00</u>

☐ Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

2

Date: November 30, 2022



Invoice #SW2023 0101
Number

Date January 1, 2023

Please remit to:

Ms. Lonella Enix
Empowerment Congress Southwest Area
Neighborhood Development Council
8475 S. Vermont Ave.
Los Angeles, CA 90044

Moore Business Results
19300 Rinaldi St. #7524
Porter Ranch, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications Services	\$220.00
Total	\$220.00

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
12/5/2022	Mayors report on news. Eblast. Calendar: Winter Wonderland, Bass events	0.50
12/8/2022	Candidate Info Sessions on calendar	0.17
12/19/2022	Winter Wonderland on calendar. Cancel meeting. Eblast	0.34
12/26/2022	Homeless count, Black College Fair, Additional Candidate Info Session on calendar. Winter Wonderland on news.	0.75
	Total	1.76

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Empowerment Congress Southwest Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) FRIENDS OF WEST LOS ANGELES 26-1693591 CA 12/26/2007
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 10940 Wilshire Blvd. Suite 2000 Los Angeles CA 90024
Organization Mailing Address City State Zip Code
- 1c) _____
Business Address (If different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
- Mike Eveloff (310) 556-1370 info@fowla.org
Name Phone Email
- 2) **Type of Organization- Please select one:**
- ☐ Public School (not to include private schools) **or** ☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 2) _____ _____ _____ _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

3) Please describe the purpose and intent of the grant.

This is a city-wide event which will benefit the constituents of each and every Neighborhood Council. We are planning this with endorsements of the Mayor, LA City Fire Dept and EMD for a city-wide event. The grant we are seeking will be used for costs associated with the 4th Annual Greater Los Angeles Safety and Preparedness Fair which will take place on November 13, 2022 at The Green Lot in Exposition Park. The purpose of the fair is to make it as easy as possible for community members of all ages to tap into educational resources and learn about personal and home safety, and about disaster preparedness for incidents such as earthquakes, wildfires, pandemics – singularly or at the same time. The fair will include keynote speakers, plus other presentations and hands-on training sessions (including “stop the bleed”, CPR, proper use of a fire extinguisher, and pet first aid), as well as presentations and activities specifically for children. Our goal is to encourage community members to prepare for, learn how to survive, and to thrive after a major disaster, even when emergency services are overwhelmed and potentially unable to respond to individual emergencies for days and even weeks afterward. We hope to attract 8,000-12,000 attendees from all parts of Los Angeles.

4) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The 4th Annual Greater Los Angeles Safety and Preparedness Fair is in part an outgrowth of the Mayor's Resilient LA Plan but is mostly out of a desire of the organizing team to encourage our fellow Angelenos to prepare in advance for an unpredictable but inevitable major earthquake and the very real possibility of such a disaster occurring while our medical and emergency services are overwhelmed by the needs caused by the coronavirus. We hope that not only will individuals learn to care for themselves and their families, but also learn to come together with neighbors when the need to help each other and to collaborate is at its greatest. The funds will be used to pay for the infrastructure costs of putting on a fair (stages, tents, tables, chairs, sanitation package). Funds will also be used for graphic design and the cost of printing a first-aid guide, a “help/ok” sign and certain other educational materials which will be distributed to attendees. Attendees will take home a go bag with essential supplies needed to help them get started in their own home preparation. With Neighborhood Purpose Grants and other sponsorships, we will be able to present all of this to attendees free of charge.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	n/a	\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Infrastructure costs associated with hosting the fair	\$ up to 4,000	\$ \$138,000-\$160,000
	and printing of materials for participants and cost to purchase	\$	\$
	basic emergency preparedness supplies to distribute to attendees	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☒ Yes If Yes, please list names of NCs: All 99 Neighborhood Councils

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☒ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Neighborhood Purpose Grants requested from other NC's	\$ up to \$4,000 each	\$ Combined funds
Contributions requested from all 15 Council District Offices	\$ \$3,000 each	\$ needed from all sources:
Private Companies sponsorships sought	\$ \$5,000+ each	\$ \$138,000-\$160,000

What is the TOTAL amount of the grant funding requested with this application: \$ up to 4,000

10a) Start date: 07 / 01 / 22 10b) Date Funds Required: 10 / 01 / 22 10c) Expected Completion Date: 11 / 13 / 22
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant


11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☐ No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**


SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Mike Eveloff President  8/2/22
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Geralyn Goodman Secretary  8-2-2022
PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

NCFP 101 BAC Rev020118