

Monthly Expenditure Report



Reporting Month: April 2020

Budget Fiscal Year: 2019-2020

NC Name: Empowerment Congress
Southwest

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$36435.23 | \$370.09 | \$36065.14 | \$0.00 | \$0.00 | \$36065.14 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$10059.17 | \$370.09 | \$1592.65 | \$0.00 | \$1592.65 |
| Outreach | | \$0.00 | | \$0.00 | |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$2000.00 | \$0.00 | \$2000.00 | \$0.00 | \$2000.00 |
| Neighborhood Purpose Grants | \$7000.00 | \$0.00 | \$5732.14 | \$0.00 | \$5732.14 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$9364.29 | |

| Expenditures | | | | | | |
|------------------|---|------------|--|--------------------------------|--------------|-----------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | WENDY L. MOORE / MOORE BUSINESS RESULTS | 04/13/2020 | Motion to approve payment for Moore Business Results | General Operations Expenditure | Office | \$370.09 |
| Subtotal: | | | | | | \$370.09 |

| Outstanding Expenditures | | | | | | |
|------------------------------|--------|------|-------------|-----------------|--------------|---------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| Subtotal: Outstanding | | | | | | \$0.00 |



Invoice #SW2020 0401
Number

Date April 1, 2020

Please remit to:

Ms. Margaret Peters
Empowerment Congress Southwest Area
Neighborhood Development Council
8475 S. Vermont Ave.
Los Angeles, CA 90044

Moore Business Results
19300 Rinaldi St. #7524
Porter Ranch, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

| | |
|------------------------------|-----------------|
| Communications services | \$370.09 |
| Total Amount Now Due: | \$370.09 |

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

| Date | Details | Hours |
|-----------|---|-------------|
| 3/5/2020 | Update board page and email CALL WITH JOY DANIELLE QUIT, SITE APPROVED. | 0.17 |
| 3/9/2020 | Agenda. MERs. | 0.42 |
| 3/13/2020 | COVID-19 meeting cancelations announcement across all platforms | 0.42 |
| 3/17/2020 | Update email forwarding | 0.17 |
| 3/20/2020 | Safer at home on news. NextGen on calendar. Eblast draft. | 0.75 |
| 3/23/2020 | Health call on calendar. | 0.17 |
| 3/24/2020 | News: Testing, Workers Rights/Stay at Home, Census | 0.67 |
| 3/25/2020 | Legislative package on news. | 0.34 |
| | Total | 3.11 |

